

# MINUTES

Founders' Meeting

10:00, Monday 19<sup>th</sup> July 2021

Maple Leaf, Marldon, Devon



## 1. Outstanding actions from last meetings

All actions complete

## 2. Finance

Projections for 2020/21 show confirmed income at over GBP371k and a small profit following new business wins. Projections for 2021/22 show c.GBP150k turnover confirmed already.

## 3. Business Development

Current leads and actions are now to be discussed in fortnightly Business Development calls.

Agreed that a fund of GBP2,500 would be added to the business development budget to cover time incurred by members on pitches which have been qualified in (via the [agreed process](#)), but were unsuccessful. GBP500 is set aside to cover expenses.

CMS will be reviewed in 2021/22 financial year.

Current Kickstarter is implementing the business development plan.

## 4. Members, Associates & Assistants

Two more Kickstarters (Assistant level) will be recruited to commence work in late November / early December.

Nicola Putnam has returned from work at Friends Provident Foundation and Shelley Doyle is now available for work.

Susan Bookbinder, Paul Cullen and James Renwick have joined as Associates.

Initial conversations had with Katie Mayers.

Call to be arranged with HR to discuss return from maternity leave.

## 5. Change of address

*Amended at next meeting*

## 6. Roxhill, Kantar & Vueilo

After reviewing proposals which LA had secured, it was decided to remain with Roxhill and Kantar for 2 or 3 more years.

## 5. Next All Members Meeting

It was agreed that the next All Members Meeting should take place in September. **SC** to send a doodle poll.

## 5. Social Purpose Fund

Current obligations on the Fund are the "top up" wage for Kickstarters (i.e. to take it above legal minimum) and ongoing support for The Rooftop CIC.

## **6. Date of next meeting**

All Members Meet Up tbc (September)

Next Founders Meeting, 18 November 1100