

MINUTES

Founders' Meeting

16:00, Monday 13th July 2020

Video call



1. Outstanding actions from last meetings

All to look at missing skillsets at next AMM

The skills audit due to take place at the All Members Meeting has not happened due to lockdown. This will take place at a virtual AMM in September.

2. Finance

Projections for 2019/20 show confirmed income at over GBP300k and a small profit following new business wins in the previous three months and increased control on expenditure. Projections for 2020/21 show c.GBP110k turnover confirmed already.

3. Business Development

Current leads and actions are now to be discussed in fortnightly Business Development calls.

SC to confirm if CMS has to be updated every year and costs associated with this.

4. Members & Associates

Betty Nwosu has joined the Collective. HR goes on maternity leave by the end of July.

5. Next All Members Meeting

It was agreed that the next All Members Meeting should take place in September (following the cancellation of the May meeting due to COVID-19 lockdown and increased childcare responsibilities of members).

Outstanding actions from the last All Member Meeting in February 2020 include:

- New business – develop top contacts for 2020 and work in pairs at the meeting to brainstorm an approach, required emails and case studies and send.
- 5th birthday (22nd Feb 2021)

5. Social Purpose Fund

Founder Members agreed to look into if setting up The Rooftop as a standalone CIC would be beneficial in attracting grant funding.

6. Date of next meeting

All Members Meet Up tbc (September)

Next Founders Meeting tbc (November)