

## MINUTES

Founders' Meeting

11:30, Thursday 12<sup>th</sup> April 2018

The Shed, Taunton, TA1 1UQ



### 1. Outstanding actions from last meeting

**SC** QED news story and case study – will complete this ASAP

**SF** to include approach to GDPR in the starter pack

### 2. Social Purpose Fund

Discussed feedback from ECF on Good News project which will be agreed further at the next Members' Meet Up

Discussed potential for Museum of Campaigning to inspire young people. **SF** to set up steering group.

### 3. GDPR

**SC** updated on GDPR situation and page on website will go live

**SF** to confirm privacy policy

### 4. Finance

SF updated on finance, projected turnover now £393k (incl. VAT)

Need to start paying for QuickBooks. **SF** to change billing details

**SC** to complete bank forms

**SC** to ask Mark to check reconciliation of QuickBooks

Agreed to re-look at a book keeper in July

**SF** to set up new reserve bank account of £5k

### 5. Members & Associates

Hannah Minney available for basic infographics and is being sent the Members agreement

**HR** to approach Al Andlaw

**SF** to speak to Graeme about animation and to Ian about Soapbox and alternatives for more creative infographics

**SF** to remind members to sign agreement before the Members' meeting

Agreed directorships to be offered after 2 years of consistent billing via the Collective every month.

### 6. Date of next meeting

All Members Meet Up 4<sup>th</sup> June.

Next Founders' Meeting September 2018.